

**THE VIRGINIA BOARD FOR WASTE MANAGEMENT FACILITY OPERATORS
DRAFT MEETING MINUTES**

The Virginia Board for Waste Management Facility Operators met on Tuesday, March 17, 2015, at the offices of the Department of Professional and Occupational Regulation, Perimeter Center, 9960 Mayland Drive, Richmond, Virginia.

The following members of the Board were present:

Ellen C Thacker
Joseph Levine
Christopher A Chiodo
Joyce Doughty
Timothy P Torrez
Justin L Williams

The following members of the Board were not present:

Danielle Davis

The following members of DPOR staff were present during all or part of the meeting:

Mindy Spruill, Regulatory Board Administrator
Eric Olson, Executive Director
Sheila Watkins, Administrative Assistant

Mr. Levine, Chair, finding a quorum of the Board present, called the meeting to order at 10:06 a.m.

Call to Order

All Board members, Staff and meeting attendees present at the meeting introduced themselves.

**Introduction of
Staff and New
Board Members**

Mrs. Doughty moved to approve the agenda. **Mr. Williams** seconded the motion which was unanimously approved by members: **Thacker, Levine, Williams, Chiodo, Torrez and Doughty.**

Approval of Agenda

The Board members reviewed the minutes of the last Board meeting. **Mrs. Doughty** moved to approve the following minutes:

**Approval of
Minutes**

April 1, 2014 – Board Meeting with a correction on page 3 to read:
Option 1: Create a Class “V” license.

Mrs. Thacker seconded the motion, which was unanimously approved by members: **Thacker, Levine, Williams, Chiodo, Torrez and Doughty.**

There was no public comment.

**Public Comment
Period**

There was no old business.

Old Business

Licensing Statistics: **Mindy Spruill**, Regulatory Board Administrator shared some licensing information and statistics with the Board members present. No action was required by the Board.

New Business

Regulatory Review: **Mindy Spruill** reviewed the Regulatory process with the members and discussed how the Board’s Regulations are set up. She also talked about their authority and scope.

Discussion

Discussion on proposed text for General Review 2013 was held. **Mindy Spruill** asked the Board members to consider the handout and note this is currently in the proposed stage.

Board members also reviewed and considered the handout for the proposed text for Addition of license class.

Eric Olson, Executive Director conducted New Board Member Training.

**New Board Member
Training**

Board members reviewed the proposed meeting schedule handout for 2015. After discussion, **Mrs. Thacker** offered a motion seconded by **Mrs. Doughty** to accept the proposed dates and to move the start time of the future meetings to 10 am. The motion was approved with a unanimous vote. Members voting were: **Thacker, Levine, Williams, Chiodo, Torrez and Doughty.**

Meeting Schedule

Mr. Levine requested that the Board members complete their conflict of interest forms and travel vouchers and submit those to **Sheila Watkins**.

**Conflict of Interest
Forms and Travel
Vouchers**

There being no further business to conduct and upon a motion from **Mrs. Doughty**, seconded by **Mrs. Harris**, the meeting adjourned at 10:15 a.m. The motion was approved with a unanimous vote. Members voting were: **Thacker, Levine, Williams, Chiodo, Torrez and Doughty**.

Adjournment

Joseph R. Levine, Chair

Jay DeBoer, Secretary